

APPENDIX A – HOSPITAL REPORT ON CONSULTANT USE

Name of Hospital: Hôpital Notre-Dame Hospital (Hearst)

OH Region: North-East

Reporting Period: April 1, 2024 to March 31, 2025

No.	Consultant Firm Name(s)	Name and Title of Consulting Contract	Contract Term If the contract term has been extended, please include the original contract term and the amended contract term	Procurement Value (A) Original value plus (B) Value of amendments and (C) Total procurement value (\$) / Total Paid	Consultant Selection Process (Open Competitive, Invitational Competitive, Non-competitive) If non-competitive, please provide an explanation	Modifications to Agreement (Yes/No) If Yes, did the procurement documents permit modifications to the term or value of the agreement?
	Nil					

Preservation of Solicitor –client privilege:

This legislation maintains the integrity of solicitor client privilege, litigation privilege and settlement privilege, and does not require the disclosure of information subject to any of these privileges.

While hospitals are expected to report on their retention of lawyers and law firms for the provision of consulting services, they are not required to report on instances where they have retained lawyers and law firms to provide legal advice, draft legal documents, conduct litigation on behalf of a hospital, or otherwise for the purpose of providing legal services to a hospital.

Appendix B – Posting of Expenses

Name: Josée Vachon

Title: Chief Executive Officer

Reporting Period:

Date	Amount	Expense Category	Description
30/04/2024	2,149.30	Travel/Accommodation/Meals	Josée Vachon – Toronto OHA conference
10/05/2024	230.38	Travel/Meals	Josée Vachon – HCH Board meeting
31/05/2024	175.56	Travel	Josée Vachon – HCH meeting
23/08/2024	381.62	Travel/Meals	Josée Vachon – Timmins Evening of thanks
19/09/2024	1,239.86	Travel/Accommodation/Meals	Josée Vachon – Toronto Forum International Nurse Recruit
23/09/2024	996.41	Accommodation/Meals	Josée Vachon – Toronto Indigenous Cultural Safety

Name: Nicole Petit

Title: Chief Financial Officer

Reporting Period:

Date	Amount	Expense Category	Description
13/08/2024	212.80	Travel	Nicole Petit – SRFH visit
10/02/2025	212.80	Travel	Nicole Petit – SRFH Interim Audit Baker Tilly

Name: Jeanette Vaillancourt

Title: Chief Information Officer

Reporting Period:

Date	Amount	Expense Category	Description
24/03/2025	113.28	Meals	Jeanette Vaillancourt – Meals to travel to other hospital

Name: Joelle Zorzetto

Title: Board Member

Reporting Period:

Date	Amount	Expense Category	Description
14/03/2025	936.32	Travel	Joelle Zorzetto – Kms board meeting 2024

Name: Manon Therrien Pinto

Title: Former Chief Nursing Officer

Reporting Period:

Date	Amount	Expense Category	Description
09/06/2024	79.97	Meals	Manon Therrien Pinto – Ottawa Recruitment Fair

Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred:

- o Travel

- Vehicle rental or own use (mileage)
- Train or air travel
- Taxi or public transportation
- Accommodation
- Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any other relevant details.

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APPENDIX C - ATTESTATION

Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010 (BPSAA)*

TO: The Board Hôpital Notre-Dame Hospital(Hearst), (the "Board")

FROM: Josée B. Vachon
CEO
Hôpital Notre-Dame Hospital(Hearst)

Date: June 18th, 2025

RE: April 1st, 2024 to March 31st, 2025

On behalf of the Hôpital Notre-Dame Hospital(Hearst), I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- [to be added once ss. 15(1)(c.1) of the Act is proclaimed into force] the Hospital's compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a CEO in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Hearst, Ontario this June 18th, 2025.



Josée B. Vachon
CEO
Hôpital Notre-Dame Hospital(Hearst)

I certify that this attestation has been approved by the board of the Hôpital Notre-Dame Hospital(Hearst) on June 18th, 2025.



Julien Plourde
Chair of the Board
Hôpital Notre-Dame Hospital(Hearst)